



Call for Instructors and Class Proposals – Adults and Children

The Pao Arts Center invites artists interested in teaching classes geared towards adults or children. Typically, classes will meet once a week over the course of 4 weeks. Classes for adults should be 1.5 – 2 hours in length while classes for children should be from 1- 1.5 hours long. Example subjects include: Calligraphy, Brush Painting, or Language Learning through Creative Writing but be creative! We are interested in what you have to share with the community!

Responsibilities will include:

- Submitting a lesson plan each class for documentation
- Arriving early to prepare/ set- up for the workshop and greet any participants who arrive early
- Conducting and managing the class in an engaging manner that promotes comprehension, interest, and safety of all participants
- Clean- up and debriefing with Pao Arts Center staff

Skills/ Requirements:

- Expertise in the field you are applying to teach
- Evidence and ability to relate well to children, staff and families
- Ability to work well in a multicultural environment
- Excellent oral and written skills in English

Please submit the following materials:

- Your contact information
- Your availability and preferences for teaching
- Background/ education where applicable
- A short sample lesson plan or paragraph describing the subject matter you would like to teach
- A list of materials and resources needed for the class to run for a maximum class size of 12 participants

- *Optional: Statement of Interest/ Resume*

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About the Pao Arts Center:

Through arts, culture, and education, the Pao Arts Center brings together community members across generations to reclaim a critical piece of Chinatown history to create healthy families and vibrant community.



**Boston Chinatown
Neighborhood Center**
波士頓華埠社區中心

About BCNC:

Boston Chinatown Neighborhood Center (BCNC) is the largest nonprofit social service provider dedicated to Asian families in the Greater Boston area, supporting over 2,000 children, youth, and adults each year at three locations in Boston and Quincy. The mission of BCNC is to ensure that the children, youth, and families we serve have the resources and supports they need to achieve greater economic success and social well-being. BCNC helps families access the resources and services available to them, provides opportunities for them to learn and acquire skills, and creates a community of mutual support and encouragement.